

OUR 32ND ANNUAL

Christmas Collection

A HOLIDAY SALE OF ARTS AND FINE CRAFTS

A BENEFIT FOR
PARIS GIBSON SQUARE MUSEUM OF ART



Paris Gibson Square
MUSEUM OF ART
1400 1st Ave N
Great Falls, MT 59401
406.727-8255
www.the-square.org



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Great Falls, MT
Permit # 106

You're Invited

...to participate as a juried artist for the 32nd Annual Christmas Collection Holiday Sale to be held Nov 3-7, 2010.

Our goal is to provide a high-quality event for the community and the participating artists. At the same time, our purpose is to raise funds to support The Square's art exhibits and educational programming throughout the year. With events like Christmas Collection, we can make it happen!

We welcome new artists to Christmas Collection, if you know of anyone who might qualify, please contact us or feel free to copy this application for them.

Benefits for the Artist

This is your opportunity to display fine arts and unique crafts while being relieved of any sales effort. We provide an enthusiastic and experienced group of volunteers, as well as an extensive advertising campaign to promote the event. We also have a large and loyal customer base, and your artwork will receive maximum exposure during the Sale. All participating artists will receive a complimentary ticket to Christmas Collection. We welcome all artists to volunteer during this fundraising event.

Application Procedure

Please read through all procedures carefully before applying. This application is also available for download from our web site at www.the-square.org. Choose the Events page for more information.

- Please complete the attached Application/Registration Form by typing or printing the necessary information.
- The Jury Committee will review all new artists. See the calendar for dates.
- If this is your first time applying, please submit a representation of your work with samples or photos of your handcrafted items to be juried. You will also need to provide a description and a price point for each of your items.
- Your submitted items must be handmade. Christmas Collection realizes that there are exceptions to every guideline and invites any questions regarding what will and will not be accepted. Some examples of items not accepted:
 - Large amount of plastic components
 - Any items made from egg cartons or styrofoam cups
 - Items that appear dirty, have odors, or display excessive glue

Crafting a Bright Future for The Square

The Square retains a 30% commission on all sales. Proceeds generated by the Holiday Sale are used to produce the annual event and to raise funds to support the museum's art exhibits and educational programming.



Deadlines for Applications and Samples

- ❄ Tear off the attached Application/Registration Form to fill out and return to Paris Gibson Square Museum of Art.
- ❄ **New artists** may deliver their Application/Registration Form with their items to be juried on September 18. Please call to book an appointment with the Jury Committee on September 18th.
- ❄ **Previously juried artists:** Application/Registration Forms are due by October 4, 2010.
A late fee of \$20 will be assessed for Application/Registration Forms received after October 4.
No Forms will be accepted after the Late Artist Application/Registration deadline of October 15.
- ❄ Return your completed Application/Registration Form with a check or money order in the amount of \$10 (non-refundable) made payable to Paris Gibson Square Museum of Art.

MAIL TO. *Christmas Collection*

Paris Gibson Square Museum of Art

1400 1st Avenue North

Great Falls, MT 59401

- ❄ Please include postage in order for your samples to be returned by mail.
- ❄ All samples **MUST** be picked up at The Square by Saturday, September 14 , 2010, from 12noon - 5pm
We are not responsible for loss or damage to items left past this date.

2010 Calendar

Jurying of New Artists	September 18, 9a-2p
Artist Application/Registration Deadlines	
New Artist	September 24
Previously Juried Artists	October 4
Late Artist Application/Registration Deadline	
New Artist	October 5
Previously Juried Artists	October 15
Inventory Worksheets Mailed	Upon receipt of application and Fee
Deadline for Inventory Received by Mail / UPS / FedEx	October 22
Artist Drop-Off Inventory	October 30 & 31
Artist Drop-Off Perishable Goods Only.....	November 1, 10a-1p
Gala Preview Event.....	November 3
Christmas Collection Holiday Sale 2010	November 4-7
Artist Pick-Up.....	November 13, 9a-4p

Questions?

Contact *Kelly Paladino, Circle of Friends Development Director*, Paris Gibson Square Museum of Art
Phone: 406-727-8255 Ext. 308 ❄ E-mail: kelly@the-square.org ❄ Web site: www.the-square.org

Christmas Collection Application / Registration Form

Deadline For New Artists: September 24, 2010

Deadline For Previously Juried Artists: October 4, 2010

PLEASE TYPE OR PRINT

Artist Name _____

Business Name _____

Partner(s) Name(s) _____

Address _____

City _____ State _____ Zip _____

Phone: Daytime _____ Evening _____

Cell Phone _____ Email _____

Medium / Type of Artwork _____

Have you participated in Christmas Collection before? YES NO

How did you hear about us? _____

I have read and agree to the jury procedures and rules explained in this application and wish to participate in the Christmas Collection Holiday Sale 2010 under the terms described within.

I have enclosed my \$10 Artist Registration Fee.

Signature _____ Date _____

Return completed form with your Artist Registration Fee. We will accept a check or money order in the amount of \$10 (non-refundable) made payable to *Paris Gibson Square Museum of Art*. **MAIL TO:**

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The Christmas Collection Jury Committee will be judging your work solely on the photos and/or samples you submit. **Each item submitted for jurying must be priced.** It is in your best interest to pay special attention to the quality of your photos and samples. They must accurately represent your work which is intended for sale/display at Christmas Collection.

OFFICE USE ONLY: Date Accepted: _____ Entry Paid: _____ Check #: _____ Received By: _____